

# practice made perfect

Professional Practice Manager Development Program

## Results of the AAPM & UNE Partnerships Australian Practice Management

### Salary Survey 2007

The Survey was conducted by the Australian Association of Practice Managers (AAPM) and UNE Partnerships for the benefit of Practice Managers around Australia.

The CD contains data which is a summary of the responses from 500 practice managers around Australia to the 2007 Salary Survey and provides a credible benchmark for Practice Managers.

AAPM and UNE Partnerships will continue to develop practical workplace programs providing to exceptional pathways through vocational qualifications to university awards.



Please order your  
Salary Survey 2007 CD from:

**AAPM National**

PO Box 290 South Melbourne VIC 3205

**Phone: 1800 196 000**

Fax: (03) 9685 7599 • Email: [national@aapm.org.au](mailto:national@aapm.org.au)

ABN: 91 010 067 615

**TAX INVOICE**

(Please retain for your records)

**To order complete all details and post, fax or email your order ASAP**

(when emailing, please ensure that all the details in this form are included)

AAPM Membership No: \_\_\_\_\_ UNE Partnerships Student No: \_\_\_\_\_

Title: \_\_\_\_\_ Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Delivery Address: \_\_\_\_\_

State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Tel: (work) \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

Please supply \_\_\_\_\_ CD/s @  \$75.00 for members or  \$245 for non members (incl. GST)

Postage & handling (for up to 2 CDs) \$5.00

**Payment Options (Please tick choice):**

**Total Order \$** \_\_\_\_\_

I enclose a cheque made out to AAPM National

Please debit my credit card  Mastercard  Visa Amount \$ \_\_\_\_\_

Cardholder's name \_\_\_\_\_ Cardholder's signature \_\_\_\_\_

Card number \_\_\_\_\_ Expiry date \_\_\_\_ / \_\_\_\_

# career pathway...qualifications

UNE Partnerships' Professional Practice Manager Development Program, offered in association with AAPM, comprises Australia's leading nationally accredited qualifications in practice management. Being both industry-specific and competency-based, the various courses ensure that participants develop and apply the essential skills and knowledge needed to manage a modern practice

## Certificate III in Business (Medical Administration) BSB30704

A practical course designed to provide a career path for receptionists, managers and administrative staff in medical, dental and healthcare practices.

**Certificate III is not a prerequisite for Certificate IV**

## Certificate IV in Practice Management 91113NSW

For medical, dental, healthcare and veterinary practice staff who aim to undertake a practice management role – or for current practice managers who wish to formalise their current skills and knowledge.

## Diploma of Practice Management 91114NSW

**(Prerequisite Certificate IV)**

For experienced medical, dental, healthcare, veterinary and legal practice managers who aim to take responsibility for the business planning and development of a practice.

## Graduate Certificate in Practice Management (an award of the University of New England)

An exciting new pathway into this university award. Designed to introduce more strategic level management concepts, it is a logical step into higher education for practice managers.

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## Delivery Options

### Distance

#### benefits:

- Enrol at any time
- Study at your own pace
- Study from anywhere in Australia or overseas
- Take up to two years to complete
- Receive full academic and administrative support by phone, fax, email or online.

### Workshops

(Contact us for workshop locations and dates)

#### benefits:

- Workshops held in various locations
- Excellent networking opportunities
- Study support groups
- Complete the course in a shorter period of time

### Residential Schools

#### benefits:

- Receive tuition and assessment assistance from a top class teaching panel
- Take advantage of the excellent networking opportunities
- Complete within a six month period

## Other UNE Partnerships programs include:

- Management and Leadership
- Project Management
- Frontline Management
- Human Resource Management
- Facilities Management
- Training and Assessment



For more information on career pathway please contact us on:

1800 288 622

[www.practicemanagement.edu.au](http://www.practicemanagement.edu.au)

[practicemgt@unepartnerships.edu.au](mailto:practicemgt@unepartnerships.edu.au)

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